

GO by Spark - How to view Groups for multiple properties? (Applicable for Shoreside users only) GO Version: v1.17.1

The group functionality works to assist in managing group operations including transparent communication between all departments and ability to book group space in your property.

1 Navigate to your GO Software URL and open the Group Functionality.

2 Click the "Multi property" checkbox.

The screenshot displays the GO by Spark interface. On the left is a dark sidebar with a 'Filters' section. Under 'VIEW MODES', the 'Multi property' checkbox is checked and highlighted with a red circle. The main area shows a table with columns: GROUP, NAME, VOYAGE, LOCATION, and DAY. A row is visible for 'Brian's Yoga Group' with a value of '3' in the 'DAY' column. A red circle highlights the 'Multi property' checkbox in the sidebar.

GROUP	NAME	VOYAGE	LOCATION	DAY
Brian's Yoga Group	An event	5 Night East Caribbean 91	San Juan	3

3

Here, shoreside users can decide which properties to view by selecting them.

